Internship Program Application Form

Intern's Name | E-mail Address | Phone

Degree program and year | When do you want to do the internship (Fall, Spring or Summer)?

Why are you interested in doing an arts administration internship?

What office admin experience do you have already?

Which computer programs are you proficient in? (Microsoft Word, Excel, Photoshop, etc.)

Any specific areas/skills you would like to develop? (promotion/publicity, grant writing, social media, finances, production, etc.)

Do you have a specific genre of music that you would like the internship to focus on? (jazz, opera, orchestral, early music, etc.)

Are there any organizations or companies you already have in mind and are interested in interning for?

What hours do you have available?

Note: Most internship placements are 9–5 Monday–Friday and many arts organizations are looking for interns to work about 10 hours per week.

Bring your completed application and a resumé with relevant work experience to:

ANGELA BEECHING
MANHATTAN SCHOOL OF MUSIC
CENTER FOR MUSIC ENTREPRENEURSHIP, ROOM 015

Send questions to abeeching@msmnyce.edu