**Building Hours**

The school is open for operation from 6:00 am to 12:00 midnight, Monday through Friday, and Sunday. It is open from 6:00 pm to 12:00 midnight on Saturday. Students must be out of the building by the designated time. The building is completely closed on Thanksgiving, Christmas, New Year’s Day, and other days as posted. All hours are subject to change; if changes to building hours are needed the Dean of Students will communicate this change to the student body via email.

College students are not permitted in the main building until 6:00 pm when the Precollege Division is in session. Students who wish to use the library on the Saturdays must sign up in the library no later than Friday afternoon. Percussion students and students using the electronic studios may enter the building only if they are on an approved list at the security desk.

Tuition payment provides access to Manhattan School of Music facilities only when classes are in session, and does not include either the intercessions or summer vacation. However, at times when the buildings are open and there are no special programs in session, Manhattan School of Music will make the building and practice rooms available to college students. Students will be informed of these limited opportunities for building access by the Dean of Students via email before each school vacation.

Manhattan School of Music reserves the right to enforce rules for facilities usage at all times which may include closure of rooms, performance spaces and the entire building. Because of the high demand, only current students are allowed to use practice spaces unless an arrangement has been made through administrative offices. Once a student graduates from MSM, practice rights cease effective May 31st of each year and entrance to the building is as an alum.