Disability Services and Academic Accommodations

Manhattan School of Music strives to provide all admitted students with the educational auxiliary aids and other reasonable accommodations which are necessary to permit a student with disabilities the opportunity to succeed in their studies. The Dean of Students coordinates academic accommodations for students with disabilities, as well as any other student needs occasioned by disability status. Appropriate accommodations and/or academic adjustments will be provided on a case-by-case basis for students who register a disability with the Dean. Special housing accommodations will be made based upon available space.

All documentation related to a disability, including correspondence, accommodation requests, reports, and accommodation records, is considered confidential. We will not release any such records or identifying information to any outside entity without the student’s specific written permission, except in the case of a court order. Written or oral disclosure of specific disability-related information to Manhattan School of Music staff and faculty on a need-to-know-basis may be made only with the student’s written permission provided via the Release form.

To register for Disability Services, students are asked to complete the following forms:

- Disability Confidentiality Policy
- Disability Release Form
- Disability Identification Form

In addition, students seeking disability services and academic accommodations must supply recent written documentation of a disabling condition from a qualified medical practitioner or educational psychologist that identified the type of disability, describes the current level of functioning in an academic setting and lists recommended accommodations. Please allow two weeks from receipt of the documentation for the Dean to coordinate academic accommodations (housing accommodations will be made based upon available space).

Please note that Manhattan School of Music cannot provide:

- Restructuring of the curriculum to address a student’s particular learning needs
- Unlimited leaves of absence or permission to entirely avoid attendance expectations outlined in the Manhattan School of Music policy regarding attendance outlined in this Handbook.
- Unlimited time for examinations
- Accommodations which are unduly burdensome to the educational institution as a whole
- Financial support based solely upon a student’s disability status or for personal services.
LEGAL RIGHTS NOTIFICATION FROM NEW YORK STATE:

All colleges are required by law to provide reasonable accommodations in the form of auxiliary aids and services for students with disabilities. The accommodations may include things like:

- taped texts
- Braille books
- assistive listening devices
- notetakers
- large print materials
- videotext displays
- interpreters
- talking calculators
- test accommodations
- readers
- television enlargers

Each college will determine on a case-by-case and course-by-course basis whether a need exists, based on documentation, and what accommodation is appropriate.