VII. RESIDENCE LIFE POLICIES
ALCOHOL AND DRUGS

Manhattan School of Music requires the observance of all New York State and Federal laws and regulations pertaining to drugs and alcoholic beverages. Residents of Andersen Hall are subject to the Manhattan School of Music Drug and Alcohol Policy outlined in the Student Handbook.

Drugs
Students who are prescribed medications are the only individuals permitted to use them, as prescribed, and are responsible for monitoring and securing their own medications. The use of synthetic substances or other items ingested for intoxication effect is also prohibited. Any paraphernalia designed or used to ingest illegal drugs, including (but not limited to) bongs, roach clips, hookahs, vaporizers or pipes are not permitted in the residence halls. If found these items will be confiscated and not returned to the student. Providing illicit drugs, prescription medication, or other intoxicant to another, whether sharing, selling or trading, constitutes distribution, is unlawful and subject to disciplinary action, with sanctions up to or including expulsion.

Alcohol
Students are only allowed to purchase, possess, consume and serve alcoholic beverages in accordance with New York State laws (21 years of age or older). Severe intoxication is a violation of residence hall policy, regardless of age. Alcohol or alcoholic beverage containers (even when empty) may not be kept in any room whose residents are under the age of 21. Residents age 21 or older may possess and consume alcoholic beverages within residence halls in accordance with the following:
• Students of legal drinking age who bring alcohol into or possess alcohol in a residence hall are responsible for its legal use. This includes taking reasonable precautions to prevent the possession of alcohol by underage students and guests.
• Alcohol may be consumed only within assigned rooms or suites. Open containers of alcohol are prohibited in common spaces such as hallways and lounges, in public areas such as lobbies, or in outdoor areas.
• Students, regardless of age, may not have alcohol delivered to their building or MSM mailing address.
• Common source beverage containers (e.g. kegs, beer balls, punch bowls) and/or excessive amounts of alcohol are not permitted in residence halls, nor are any empty alcohol containers. Devices or mechanisms that facilitate rapid consumption (funnel bongs, etc.) are also prohibited. If found these items will be confiscated and not returned to the student.
• Alcohol may not be sold or distributed in the residence halls. This prohibition includes, but is not limited to: cash bars; events to which admission tickets are sold or fees are charged; and parties at which alcoholic beverages are served and for which contribution or donations to offset the costs of the party are sought.
• Students found to be severely intoxicated in a residence hall or who receive emergency medical attention (e.g. , EMT or FDNY) for excessive intoxication may be subject to mandatory medical or psychological assessment as well as appropriate student conduct follow-up.
Moderate to high doses of alcohol cause marked impairments in higher mental functions, severely altering a person’s ability to learn and remember information. Very high doses, which vary greatly for different people, can cause respiratory depression and death. If combined with other depressants of the central nervous system, much lower doses of alcohol will produce the effects just described. All members of the community are encouraged to seek assistance for any member of the community who demonstrates symptoms of excessive substance use. Contact an RA, Residential Life staff, or Security for assistance.

CLEANLINESS, GARBAGE DISPOSAL, AND RECYCLING
Residents are responsible on a regular basis for removing trash from the room to the trash compactor area. Separate trash into proper recycling containers. Rooms should be kept clean. Please follow directions posted for proper use of the trash compactor. The trash compactor and recycling areas are located on each floor. All persons must clean up their messes immediately.

CODE OF CONDUCT
All students are expected to abide by the Manhattan School of Music Student Code of Conduct, as outlined in the Student Handbook.

COMMUNITY SAFETY POLICIES
For the safety of individuals and all members of the community, a number of safety policies need to be observed in School housing. Each member of the community is encouraged to hold others accountable for the community safety policies. The following actions are prohibited in School housing:

Bicycles
Bicycles may be stored in the specially designated area on the Alan M. and Joan Taub Ades Terrace. Bicycles may not be stored or parked in resident rooms, hallways, stairwells, or other public areas of the residence hall. The fire code dictates that all entrances, exits, corridors, and stairwells must be free and clear at all times. All bicycles must be removed at the end of the academic year.

Candles, Incense, and Open Flames
The most frequent cause of residence hall fires is candles and/or other open flames. Candles (including decorative & religious candles or candles with the wick removed) are prohibited in the halls. Incense, oil lamps, alcohol lamps, and open flame burners are also prohibited in the residence halls. The use of candles and/or incense for religious observances is not permitted in student rooms and/or suites. Students wishing to burn candles for religious observance may only do so in monitored public areas with the prior permission of Residence Life.

Electrical Equipment and Appliances
All permissible electrical equipment and appliances must be UL approved and in good working order. The College recommends that appliances with an automatic on/off feature be used. Items that are prohibited include halogen lamps, lava lamps, ultraviolet/infrared lamps, window and/or portable air conditioners, window fans, space heaters, charcoal or electric grills, any type of
deep fryer and appliances that have exposed heating elements (e.g. toaster ovens, toasters, hot plates), extension cords, and/or multi-receptacle outlet adapters. Students may only use UL listed power strips with a surge protector. Appliances used for the purpose of cooking foods may be used if they have an automatic shut off. All residents of Andersen Hall may not possess microwaves but may use the School-approved microfridges. Microfridges can be rented from Collegiate Storage and Rental at (516) 506-7718.

**Facility Tampering**
Tampering with the physical facilities include the propping open of any doors, tampering with any elevator equipment, and changing or adding locks to doors, windows, or furniture. It includes climbing out of or into windows, onto ledges, balconies, fire escapes, or onto walls of buildings. Residents are responsible for any noise or objects coming from their windows. Playing music out of windows and dropping or throwing objects out of windows is prohibited.

**Hall Sports**
Throwing or tossing objects in hallways, In-line skating, skateboard, or bike/scooter riding in the building, including the lobby are all prohibited activities.

**Disruptive Behavior**
Students who engage in general disorderliness, malicious mischief, and/or behavior which is deemed detrimental to the community or interferes with the rights of others in their community are subject to disciplinary actions, reassignment, or possible termination of the residence hall agreement. Physical, psychological or verbal harassment, intimidation or harming of students, guests, staff, tenants, or any person will not be tolerated.

**Pets**
Pets, including, but not limited to, cats, dogs, hamsters, snakes, iguanas, turtles, and fish, are not allowed in School housing. “Seeing-eye” and assisted-living dogs are permitted in School residence areas.

**GOOD SAMARITAN POLICY**
The Manhattan School of Music **Good Samaritan** policy is designed to protect the health and lives of students who over-consume alcohol/drugs to the point of needing medical help by assuring them that they will not be subject to disciplinary actions for obtaining that help.

It is imperative that someone call for medical assistance when an individual(s) experiences severe intoxication or a serious injury after consuming alcohol/drugs. People may be reluctant to seek help in such alcohol/drug-related emergencies because of potential judicial consequences for themselves, the person in need of assistance, or the organization hosting the event where the situation occurs. Since these emergencies are potentially life threatening, Manhattan School of Music seeks to reduce barriers to seeking assistance.
POSTING PROCEDURES FOR RESIDENCE LIFE
Posters should be brought to Director of Residence Life or RAs on duty to get it approved and stamped.

The person providing the posters is responsible for placing his/her approved posting on the bulletin boards in the residence hall and taking them down at the appropriate time. Designated boards are located near the elevator banks. Postings and staples should never be placed on the walls.

QUIET HOURS & COURTESY HOURS
Quiet hours begin at 10:30pm and end at 10am Sundays through Thursdays and at 1am on Fridays and Saturdays and end at 10am. During Quiet Hours noise should not be heard outside any room or between rooms during quiet hours. Additional quiet hour guidelines for each floor may be discussed in floor meetings.

Courtesy hours are always in effect, meaning that all students must show consideration for one another. Total silence is not to be expected in the community setting of Manhattan School of Music, but there should be an atmosphere where everyone is respectful of residents’ needs to sleep and study. All students should honor any reasonable request by any resident or staff member when asked that stereos, musical instruments, etc., be discontinued or satisfactorily toned down. Reasonable complaints from other tenants and off-campus neighbors who go to local authorities can bring about a more serious censure for those involved. After 10:00 pm, a city ordinance requires that loud disturbances of any type be brought to a close.

WEAPONS
Weapons of any kind are not permitted in Andersen Residence Hall. This includes possessing or introducing dangerous weapons to campus, including but not limited to switchblades, knives with blade exceeding three inches, straight razors, pistols, guns, mace, pepper spray, martial arts weapons, live ammunition, or paintball/airsoft guns. Fireworks are considered explosive devices and are also not permitted on campus.