



Manhattan School of Music

Statement of Educational Purpose—Certification on Refunds and Default—Registration Compliance—
Degree Verification

(Required for Students Receiving Federal Financial Aid—2010-2011 Award Year)

Name (Please Print) _____ Social Security Number: _____ - _____ - _____

Statement of Educational Purpose

I declare that I will use any funds I receive under the Federal Pell Grant Program, the Federal Supplemental Educational Opportunity Grant, the Federal College Work Study Program, the Federal Perkins Loan or Federal Stafford Student Loan solely for educational expenses related to attending Manhattan School of Music. Fraudulent use of funds can result in a fine or imprisonment or both, the latter two under provisions of the U.S. Criminal Code.

Please Circle Yes OR No: YES NO

Certification Statement on Refunds and Default (Federal Financial Aid History)

I affirm that, to the best of my knowledge, I do not owe a repayment on a Federal Pell Grant, a Federal Supplemental Educational Opportunity Grant, am not in default on a Federal Perkins Loan or Federal Stafford Loan, and have not borrowed in excess of the Title IV loan limits. If a Federal loan in my name did enter default, I have made satisfactory arrangements to repay the loan.

Please Circle Yes OR No: YES NO

Note: You may access your federal financial aid history at any time via the Internet. To gain access you need a PIN number (the same one used to fill out a FAFSA) your date of birth, and your Social Security Number. Simply follow these two easy steps:

- 1) Visit <http://www.nsls.ed.gov/>
- 2) Click on the link labeled, "Financial Aid Review"
- 3) If you have questions about a PIN, visit www.pin.ed.gov

Registration Compliance

Please read the following and check the line that applies to you.

I certify I am registered with the Selective Service (males aged 18 or older must register to receive Federal financial aid).

I certify that I am not required to be registered with the Selective Service because (check line that applies):

I am female

I am in the armed forces on active duty (Note: does not apply to members of Reserves and the National Guard who are on active duty).

I have not reached my 18th Birthday

I was born before 1960

I am a citizen of the Federated States of Micronesia, the Marshal Islands, or a permanent resident of the Trust Territory of the Pacific Islands (Palau).

You will not receive Title IV aid unless you complete this statement and, if required, provide proof to Manhattan School of Music that you are registered with the selective service.

Degree Verification

Please check the line that applies to you:

If entering an undergraduate program, I affirm that I have earned a high school diploma or the equivalent of a high school diploma

If entering a graduate program or post graduate program at Manhattan School of Music, I affirm that I have earned a Bachelor's Degree



Manhattan School of Music

Verification Policies and Procedures

(Required for Students Receiving Federal Financial Aid)

Name (Please Print) _____ Social Security Number: _____ - _____ - _____

Verification of Student Information

Manhattan School of Music performs Verification on 100% of applicants applying for Federal financial aid. Verification is a process outlined by the Federal Office of Postsecondary Education and requires the submission of a FAFSA, a verification worksheet, and federal tax information for the student. Federal tax information is also required of parent(s) if the student is an undergraduate and is less than 24 years of age. The verification worksheet and copies of tax returns and W-2 forms must be signed and dated to be valid. Verification forms and instructions can be downloaded from our web site—www.msmnyc.edu/fa.

Policies and Procedures

1. Manhattan School of Music will NOT disburse funds from the following sources until verification is complete: Federal Perkins Loan, Pell Grant, SEOG grant.
2. If verification is not complete by the beginning of the semester for which aid has been awarded, Stafford loan, PLUS loan, and Alternative loan disbursements will be made on a case by case basis and are subject to being withheld or cancelled if the Office of Financial Aid deems necessary. A student awarded work study may be subject to cancellation of their employment until verification is complete.
3. If the verification process produces new information, we will recalculate your financial need by submitting changes to the Department of Education. If this recalculation reduces or eliminates your aid eligibility, we will notify you by sending a new award letter within two weeks of sending the information to the Department of Education for reprocessing. The revised award letter must be signed and dated and returned to the Office of Financial Aid before funds will be disbursed. If verification produces no changes to you eligibility, all financial aid will be disbursed according to normal disbursement procedures.
4. If eligibility for already disbursed funds is affected by verification, the Office of Financial Aid will contact the student regarding necessary procedures to return or reallocate funds.

Time Period / Deadlines

In order to be processed in a timely fashion, all verification paperwork should be submitted by August 15th at the very latest. Verification takes time and if papers are not submitted by August 15th, we cannot guarantee the process will be completed before the beginning of the semester.

If verification paperwork is not submitted by August 15th, you will become personally responsible for any balance on your account. This means late fees for unpaid balances may be applied to your account. If verification is not complete by the time second semester charges are applied to your account, you will be personally responsible for all charges and fines assessed by the Bursar's Office.

Exclusion from Verification Process

Please note: If an applicant/family only wishes to apply for a PLUS loan and/or an Unsubsidized Stafford Loan, the family does not need to submit a FAFSA and does not need to complete the Verification process.

By signing this form, I certify that all information supplied on this form is accurate to the best of my knowledge and I agree to all listed terms and conditions:

Signature: _____ Date: _____

Return this Document to with original signature by March 1, 2010 (prospective students) or April 15, 2010 (continuing students) to:

Manhattan School of Music—Office of Financial Aid
120 Claremont Avenue
New York, NY 10027

Phone: 917-493-4463 Fax: 212-749-3025