

MANHATTAN SCHOOL OF MUSIC
PRECOLLEGE DIVISION

OFFICE USE ONLY

Date Rec.: _____ Recital Date: _____
RECORD: _____ Location: _____
Confirmed: _____ Time _____
Email: _____

SENIOR RECITAL APPLICATION

Please fill out and return to the office by **Saturday, October 4, 2008.**

Student Name: _____

Home Phone: _____

Instrument: _____

Primary Teacher: _____

E-mail (Required): _____

(Incomplete forms will not be processed.)

PERFORMANCE SPACE:

Please number the performances spaces in your order of preference. ("1" for your first choice, "2" for your second choice, etc)

___ Greenfield Hall ___ Miller Hall ___ Pforzheimer Hall (606) ___ Myers Hall (240)
___ Room 610 ___ Room 607 ___ Room 322

RECITAL DATE: *Please limit your choices to 10 possible dates.*

Please number the possible Saturday recital dates in your order of preference.
("1" for your first choice, "2" for your second choice, etc)

Indicate which is of greater importance to you: Requested Recital Date Preferred Performance Space

Please note: Precollege Division recitals can only be recorded on pre-selected Recording Saturdays.
Check reverse side of this form for more information.

FALL SEMESTER

___ October 4, 2008
___ October 11, 2008
___ October 18, 2008
___ October 25, 2008
___ November 1, 2008
___ November 8, 2008
___ November 15, 2008
___ November 22, 2008
___ December 6, 2008
___ December 13, 2008 (no Greenfield recitals)
___ December 20, 2008

SPRING SEMESTER

___ January 10, 2009
___ January 17, 2009 (no Greenfield recitals)
___ January 24, 2009
___ January 31, 2009
___ February 7, 2009
___ February 21, 2009
___ February 28, 2009
___ March 7, 2009
___ March 14, 2009
___ March 21, 2009*
___ March 28, 2009
___ April 4, 2009
___ April 18, 2009*

* Dates reserved for Senior Recitals. Seniors get priority on these dates.

COMPLETE APPLICATION ON REVERSE SIDE

RECITAL RECORDINGS:

Recitals held in Greenfield Hall, Miller Recital Hall, Pforzheimer Hall, and Myers Hall may be recorded by the Recording Studio. If you would like a recording of your recital, please stop by the Precollege office and fill out the appropriate forms once you have been given a recital date. Recording requests must be made no later than **3 weeks** before the scheduled recital date. **The Recording Studio does not offer video recording.**

Check here if you intend to request a recital recording from Myers Recording Studio.

If you checked that you intend to request a recital recording, please note the following dates when choosing your Senior Recital date. Recording Saturdays: Oct. 4, Oct. 11, Oct. 25, Nov. 8, Nov. 15, Nov. 22, Dec. 20, Jan. 24, Feb. 7, Mar. 7, Mar. 21, Mar. 28, Apr. 4, Apr. 18 & May 2. Recording Studio is available on these Saturdays to record recitals in Greenfield Hall, Miller Recital Hall, Pforzheimer Recital Hall (606), and Myers Recital Hall (240). Please contact Charlie Christenson at cchristenson@msmny.edu for more information on scheduling a recital recording.)

RECITAL PROGRAMS:

Program information is due **by email** no later than **two weeks** before the scheduled recital date. An email reminder will be sent out to all scheduled recital holders three weeks before the scheduled recital date. Recitals that have not submitted program information by the two week deadline will be canceled. E-mail your recital information as an attached word document to cchristenson@msmny.edu. Programs must include all required program information (see checklist), otherwise it will not be processed.

RECITAL AGREEMENT:

Upon review of a completed Senior Recital Application, the Precollege will notify both the student and the private teacher **by email** of the scheduled recital date, time and venue. The student will then be asked to confirm his or her scheduled date, time and venue by email with the Precollege.

The Precollege will do its best to accommodate the student’s first choice. However, we suggest indicating multiple choices for a specific recital date and time, as first choices are **not guaranteed**. If we cannot accommodate a student’s first choice, a comparable date, time and venue will be assigned.

The Precollege reserves the right to cancel and/or reschedule any Precollege recital due to a student’s academic standing and/or performance progress.

I agree that I have read and fully understand the above policies and procedures.

REQUIRED SIGNATURES:

Student: _____
Signature Date

Primary Teacher: _____
Signature Date